



IRID

Illinois Registry of Interpreters for the Deaf

President

Teri Hedding

Vice-President

Kathleen Valiska

Treasurer

Karen Janssen

Secretary

Vacant

Member-At-Large

Racheal Griffin

Member-At-Large

Hershella Ashford

Member-At-Large

Olivia Heitz

Student Rep

Bronson Schlaefer

2019 IRID Membership Meeting Minutes

October 5, 2019 - 12:00 PM – 1:15 PM
Illinois Central College - Peoria, Illinois

**Approved November 1, 2020
Annual Membership Meeting**

1. Call to Order

The meeting was called to order by President Teri Hedding. President Hedding thanked the Conference sponsors:

- CAIRS
- Illinois Central College
- CHS – Chicago Hearing Society
- Sorenson Communications
- IDHHC – Illinois Deaf and Hard of Hearing Commission

2. Quorum

Amy Kisner confirmed that quorum was established and reviewed the new voting process. IRID has moved to electronic voting. A test vote was made, and quorum was established during the test vote.

MOTION

Angela Malcomson moved to amend the Agenda to accept the Standing Rules
Second by Tramon Biciunas
No discussion.
Motion carries.

3. Approve the Standing Rules

MOTION

Angela Trull moved to accept the Standing Rules as presented.
Second by Jerry Mitchell
No discussion.
Motion carries.

4. Reports

- a. Board Reports
 - i. See Reports Document
 - 1. President Hedding asked if there were any questions from the membership regarding posted board reports.



IRID

Illinois Registry of Interpreters for the Deaf

Amy Kisner confirmed that hard copies of reports were not available.

- ii. President
- iii. Vice President
- iv. Treasurer
- v. Secretary
- vi. Member at Large 1
- vii. Member at Large 2
- viii. Member at Large 3
- ix. Student Rep Report
- b. Standing Committee Reports
 - i. Finance Committee
 - 1. See Treasurer Report
 - ii. Membership Committee
 - iii. Communications Committee
 - iv. Professional Development Committee (PDC)
 - v. Nominating Committee
 - vi. Bylaws Committee
 - 1. Bylaws Motions
 - vii. Conference Committee
 - 1. See Vice President Report and Member at Large 3 Report
- c. Workgroup Reports
 - i. Deaf Interpreters
 - 1. No report
 - ii. Entry to Practice
 - 1. See Student Rep Report
- d. CMP Administrator Report

5. Old Business

- a. Motions from 2018 Membership Meeting
 - i. Education Interpreter Free Membership

74 educational interpreters participated in the 1 year of free membership offered between September 1, 2018 and August 31, 2019. Of the 74, 52 were new members and 22 were existing IRID members. As of this meeting date, none of the 74 had renewed their membership for the current member year. Angela Trull asked if it is known why no one renewed and if renewal reminders were sent. Membership Chair, Sam Freeman, was not present to answer these questions. The remaining IRID



IRID

Illinois Registry of Interpreters for the Deaf

Board members had no additional information.

6. New Business

- a. Bylaws Amendment #1
- b. Bylaws Amendment #2

Proposed bylaw amendments were sent to all voting IRID members in advance. Each amendment needs a separate vote. Amy again explained electronic voting as we are adjusting to the new process.

MOTION

Hershella Ashford moved to amend the bylaws.

Second by Barb Williams

No vote – at least 2/3 of the entire voting membership was not present as required for bylaw changes.

Motion dies.

Angie Malcomson stated that the proposed amendments were not shown embedded into the complete bylaws. Karen Janssen responded that all parts of the bylaws impacted by the proposed bylaw changes are a part of the proposed changes.

In order to consider both proposed amendments, voting will need to be done by mail/email. Parliamentarian Shelley Engstrom-Kestel confirmed that the proposed amendments must be sent to all voting members. For the proposed changes to be adopted, 2/3 of the returned votes must be in favor of the changes.

c. Board Elections

- i. Announcement – Voting Procedure

Electronic voting procedure was reviewed by Amy Kisner

- ii. Student Representative or Student Rep Elect

Student Representative to be elected.

Bron Schlaefer cannot continue as student rep to the board as she is not a current student.

Courtney Cechini, a student attending the College of DuPage was previously nominated for the position of Student Rep and addressed the members. She is the ASL Club President at COD and will be attending the University of North Florida Masters in Interpreting program upon completing her studies at COD.



IRID

Illinois Registry of Interpreters for the Deaf

A clarification regarding residency was requested. Courtney clarified that her master's degree program will be primarily distance learning and her residency will remain in Illinois. David Rice reiterated that the student rep must be in a program. David Schmidt called for the question.

David Rice replied that the question cannot be called as there is no motion on the floor.

David Schmidt called for the vote.

Courtney Cechini elected to the position of Student Rep by acclamation.

iii. Member at Large 2

Cat Abood was nominated by Karen Janssen for the position of MAL 2. Cat asked for a moment to understand what the position involves. She accepted the nomination.

There were no additional nominations from the floor.

Cat Abood elected to the position of MAL 2 by acclamation.

iv. Secretary

Olivia Heitz was nominated for the position of Secretary by Sabrina Bailey. Olivia declined the nomination.

Angela Trull was nominated for the position of Secretary by Hershella Ashford. Angela declined the nomination.

No additional nominations were made at this time. Emily Turner was nominated for the position of Secretary by Angela Trull. Emily Turner accepted the nomination, however, was determined to be ineligible for the Secretary position since she has not been a dual member of IRID and RID for 2 years as required by the IRID bylaws.

Near the close of the meeting, **Kevin Jackson volunteered to be Secretary and was elected by acclamation.**

v. President

Teri Hedding was nominated for the position of President by Alex Saenz. Teri declined the nomination.

No additional nominations from the floor.

President Hedding reminded the membership that Kathy Valiska who is the current Vice President and PDC Chair would become the acting President leaving a vacant position on the Board. Teri pressed the need for also filling the vacancies of PDC Chair and Membership Chair. Kathy Valiska stated the Board meetings can now be done remotely through Zoom technology. Teri reminded the membership of what was presented in the morning



Illinois Registry of Interpreters for the Deaf

workshop “Symbiotic relationship and the Deaf Community”.

Angela Malcomson was nominated for the position of President by Angela Trull.

Angie Malcomson accepted the nomination for President and was elected by acclamation. Teri Hedding will remain on the Board as Immediate Past President for one year.

d. Additional Business

There was no additional business.

7. Adjournment

MOTION

Hershella Ashford moved to adjourn the meeting.

Seconded by Denise VanVliet

Motion accepted.

Meeting adjourned at 1:20 p.m.



IRID

Illinois Registry of Interpreters for the Deaf

President

Teri Hedding

2019 IRID Membership Meeting Agenda

October 5, 2019 | 12:00 PM – 1:15 PM
Illinois Central College | Peoria, Illinois

Vice-President

Kathleen Valiska

Treasurer

Karen Janssen

Secretary

Vacant

Member-At-Large

Racheal Griffin

Member-At-Large

Hershella Ashford

Member-At-Large

Olivia Heitz

Student Rep

Branson Schlaefer

1. Call to Order
2. Quorum
3. Reports
 - a. Board Reports
 - i. See Reports Document
 - ii. President
 - iii. Vice President
 - iv. Treasurer
 - v. Secretary
 - vi. Member at Large 1
 - vii. Member at Large 2
 - viii. Member at Large 3
 - ix. Student Rep Report
 - b. Standing Committee Reports
 - i. Finance Committee
 1. See Treasurer Report
 - ii. Membership Committee
 - iii. Communications Committee
 - iv. Professional Development Committee (PDC)
 - v. Nominating Committee
 - vi. Bylaws Committee
 1. Bylaws Motions
 - vii. Conference Committee
 1. See Vice President Report and Member at Large 3 Report
 - c. Workgroup Reports
 - i. Deaf Interpreters
 1. No report
 - ii. Entry to Practice
 1. See Student Rep Report
 - d. CMP Administrator Report



IRID

Illinois Registry of Interpreters for the Deaf

4. Old Business
 - a. Motions from 2018 Membership Meeting
 - i. Education Interpreter Free Membership

5. New Business
 - a. Bylaws Amendment #1
 - b. Bylaws Amendment #2
 - c. Board Elections
 - i. Announcement – Voting Procedure
 - ii. President
 - iii. Secretary
 - iv. Member at Large 2
 - v. Student Representative or Student Rep Elect
 - d. Additional Business

6. Adjournment



IRID

Illinois Registry of Interpreters for the Deaf

President

Teri Hedding

Illinois Registry of Interpreters for the Deaf

2018-2019 Annual Report

Vice-President

Kathleen Valiska

Teri Hedding – President

Here are the highlights during my second term as President:

- Planned and co-hosted the IRID board retreat on September 7 & 8, 2018
- Donated my time as a CDI for the Deaf Latino Awareness Day on September 15, 2018
- Donated my time as a co-presenter with June Prusak for our “Educational Interpreting Do’s and Don’ts” workshop at Illinois Community College that that was sponsored by IRID on September 29, 2018.
- Represented IRID at IAD’s Thanksgiving Eve party on November 20, 2018.
- Assisted the Vice President with the Diversity panel on March 30, 2019
- Assisted the Vice President with the planning for IRID’s conference that was scheduled on October 5, 2019.
- Participated in several Region 3 Affiliate Chapter President council meetings
- Created several vlogs to give updates to IRID members
- Submitted IRID’s annual reports to RID in September 2018 and 2019.
- Email correspondence as needed

Treasurer

Karen Janssen

Secretary

Vacant

Member-At-Large

Racheal Griffin

Member-At-Large

Hershella Ashford

Member-At-Large

Olivia Heitz

Student Rep

Bronson Schlaefer

Kathy Valiska – Vice President

This last year I have worked with multiple committees as well as attended the IRID Board Retreat and IRID Board meetings. In August of 2018, I went to the RID Region III Conference. At this conference myself and other board members met with the new CEO at the time, and also held a Member meeting for all Illinois members. This meeting garnered feedback which was used to guide the direction for IRID with member outreach, for future workshops like the Diversity Panel and more.

This past July I attended the RID National Conference as the Affiliate Chapter Representative from IRID. During the national conference I assisted with the Community Forum and attended trainings focused on Affiliate Chapter Leadership.

PO BOX 4584, Oak Brook, IL 60522-4584

www.irid.org



IRID

Illinois Registry of Interpreters for the Deaf

As Chairperson for the IRID State Conference Committee I have worked with other Board members and volunteers to plan the State Conference at ICC in Peoria.

Karen Janssen - Secretary

David Rice resigned as Secretary in December 2018 in order to focus full time on his Graduate School studies. Thank you, David, for your dedication to IRID! Since that time, the Secretary position has been vacant and the Secretary duties have been assumed by Board members in the interim.

Karen Janssen – Treasurer

IRID finances have remained stable over the past Fiscal Year. Our income is entirely generated from membership fees and workshop/conference profit. All of the professional development events sponsored/held by IRID in the Fiscal Year ending June 30, 2019 were profitable.

IRID fixed costs are the largest financial obligation for IRID. Fixed costs include liability insurance, Quick Books subscription, website hosting costs and PayPal fees.

IRID maintains organizational membership in NAD and IAD.

IRID has provided financial sponsorship to Southern Illinois annual interpreting conference, CHS/Anixter, IAD Conference, RID Region III Conference (Wisc-2018), Columbia College “Beyond the Books”, Deaf Women of Color Conference and “ASL Spotlight” at Illinois Central College.

Please refer to the FY2018-2019 financial reports for additional information.

Thank you to all IRID Board members, Committee Chairs and volunteers for the countless hours of volunteering and supporting IRID. We would not be where we are without you!

A new Treasurer will be elected in 2020. Please consider running for this position next year – IRID needs you!

Hershella Ashford – Member-At-Large 1

- Helped with the IRID Deaf Diversity panel by mirror interpreting.



IRID

Illinois Registry of Interpreters for the Deaf

- Attended the community forum hosted by IAD.
- Will represent IRID by attending IAD's future meetings and events.
- Represented IRID at CHS's annual fundraising event 'Raise Your Paddle' at Spin.

Racheal Griffin – Member at Large 2

At this time, I have no new business to report.

Olivia Heitz – Member at Large 3

1. Conference Planning

I was on the planning committee for our 2019 Conference completing tasks such as setting up the hotel room block and working with the catering company. I also headed fundraising efforts.

2. Liaison to Communications Committee

I have worked with Lindsay and her committee to develop guidelines for communication, develop a new branding package, and help manage Facebook communications.

3. Represented IRID at Various Events/Attend IRID Meetings

I attended the IRID retreat in September of 2018 and all of this past year's board meetings with the exception of one. I also attended R3 in 2018 where I was involved in making a gift basket from IRID for the auction and involved in the IRID Forum. I also helped process CEU's for IRID by checking people in and out of a 2-day workshop in Jacksonville, IL.

Bron Schaefer- Student Representative

Much of this term for me has been playing catch-up and brainstorming for the future, as I was appointed for the position in January of 2019. I have been enjoying learning the ins



IRID

Illinois Registry of Interpreters for the Deaf

and outs of the IRID board meetings and processes, as well as looking for places where I can help to further IRID's work. If the bylaw amendments regarding the Student Representative Elect pass, I look forward to continuing my work with the Board. If not, then I look forward to other opportunities with IRID.

One of the things I was able to accomplish, with the help of Neive Espy, was to propose and set up a Student-ITP Outreach Committee, which was approved by the Board in June. The Student-ITP Outreach Committee will absorb some of the work of the Entry 2 Practice work group, as well as developing IRID's relationships with students and ITPs across the state. This committee will also provide framework to any future Student Representatives and Student-Rep Elects, if they choose to focus on that aspect of the organization. Our goal is to develop a centralized forum for students to network with each other as well as learn about the profession and how IRID can support them in their future careers. In the future we would also like to use this platform to host discussions, brown bag forums, as well as publishing an announcement of who is graduating into the field each semester, so that new interpreters and seasoned interpreters can put faces to names and build their professional networks. The email for this committee has already been set up student-ity@irid.org

The Student-ITP Outreach Committee is still very young, so we are getting started with a survey to send to ITPs and their students so that we can best meet the needs of Interpreting students in Illinois. Once we know which platform with work best (Facebook, MeetUp, etc.) and topics they are most interested in, we can go from there.

I am out of town for my college roommate's wedding, and I wish I could be there to explain all of this in person! If you are interested in working with the committee or have any other questions or suggestions for me, please contact me studentrep@irid.org

Lindsay Wydra – Communications Committee Chair

1. The Communications Committee completed our work on the Outreach and Engagement Team's SMART goal: "Develop guidelines outlining how different types of media and information will be distributed by IRID." We presented the rough draft of our guidelines to the Board and gathered feedback and comments from them. We finished compiling our Guidelines document by our goal date of December 31, 2018. This internal document is now being used by the Communications Committee to give us a clear direction on how to handle content distribution through multiple avenues (i.e., Facebook, email, newsletter, etc.).



IRID

Illinois Registry of Interpreters for the Deaf

2. The Communications Committee continues to work on the Outreach and Engagement Team's SMART goal: "Promote IRID as a branded unit by working towards the standardization of email templates, the newsletter project, and any other printed or digital materials." A graphic designer was hired to design these elements and to commission outside parties to design additional base brand packet elements. A completed branding packet was submitted to the Communications Committee in June 2019 and presented to the Board. Feedback from the Board was documented and sent back to the graphic designer. The Communications Committee is now in the final stages of collaborating with the graphic designer to complete the updated logo, logotype, and printed/digital templates.
3. The Communications Committee continues to develop and maintain IRID's presence on the internet and social media through regular email correspondence, management of the two official IRID Facebook pages, photographic documentation at state conferences and events, and maintenance of the IRID website in cooperation with the IRID webmaster. Additionally, research is being done to see if the "IRID" and "IRID Conference" Facebook pages can be merged, in order to avoid confusion and to better reach our social media audience

Kathy Valiska –Professional Development Committee

PDC worked on our SMART Goals this past year to hold workshops throughout the state. In September we held two Mentoring the Mentor workshops presented by Donna Reiter Brandwein, one in the north suburbs and one in the south suburbs of Chicago. Also, in September June Prusak and Teri Hedding presented their Educational Interpreting Do's and Don'ts workshop at Illinois Central College in Peoria.

In March we hosted a Diversity in Deafness Panel at Anixter Center in Chicago. This was a very successful workshop and PDC is looking to continue this discussion and host a follow up workshop next year.

PDC is also excited to be involved with the IRID State Conference and having Howard Rosenblum present. PDC is also preparing to host webinars in the future with IRID's new Zoom technology. If any members are interested in joining this committee, PDC is looking to continue the momentum from this last year and hopefully provide more workshops in the coming year.



IRID

Illinois Registry of Interpreters for the Deaf

Sam Freeman – Membership Committee Chair

Current Memberships 2019: 259

Since the last membership meeting we have increased our memberships. One approach we took to reach new members was to offer a free one-year membership to interpreters working in educational settings full time. This was a motion proposed by Angela Trull at our last annual meeting and it passed with resounding support by the membership. In the past year we have offered numerous workshops including one focused specifically on interpreting in educational settings. As of today, we have 74 members who work full time in educational settings. Some were previous members and some were new to IRID.

In the past year, I have responded to members' e-mails, attended quarterly board meetings and have helped prepare the board for the annual membership meeting. At this time, I am resigning from my position to focus on family and our upcoming goals. If you are interested in becoming the membership chair, please feel free to reach out the president-elect or secretary and I can help with the on boarding process. Thank you

CMP Administrator's Report to the Members of IRID October 5, 2019

Prepared by Amy Kisner and covering June 2018 - September 2019

Individual Events

- 24 PINRAs
- 2 Academic Courses
- 5 Independent Studies

Workshops

30 workshops approved, with a combined attendance of over 600 participants

General Activity

- Following the national trend for CMP sponsors, IRID is now 100% online for both accepting applications and checking in participants at workshops. This significantly reduces the time volunteers spend on each event
 - Evaluations are still optional, but the online checkout processes has increased the response rate to 94%, meaning that most participants now provide valuable feedback. The evaluation form has also been updated to gather more useful information, after consultation with several respected presenters.
- Instituted a new pricing model for processing CEUs.
 - IRID members get 3 individual events (PINRAs or Academic Courses) and 1 Independent Study processed every year for free. Non-members, and members after their complimentary events, may have individual events processed for the following rates:
 - PINRAs and Academic Courses: \$15
 - Independent Studies: \$40
 - Workshops now charge a fee based on the number of participants, since this has the largest effect on processing time
- Power, Privilege and Oppression hours are now being approved according to RID's guidelines, which can be viewed at <https://rid.org/continuing-education/certification-maintenance/power-privilege-and-oppression-ppo-ceus/>

IRID approved more than 230 unique interpreters for CEUs this year, totaling over 2800 hours of continuing education

Illinois Registry of Interpreters for the Deaf

BALANCE SHEET

As of June 30, 2019

| | TOTAL |
|-------------------------------------|--------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Chase Checking | 3,827.60 |
| Checking | -2,221.85 |
| Total Chase Checking | 1,605.75 |
| Chase Savings | 23,121.18 |
| Fidelity Investments | 19,257.13 |
| First American Bank - Checking | 0.00 |
| PayPal | 3,270.89 |
| PayPal Funds Transfer Account | 0.00 |
| Total Bank Accounts | \$47,254.95 |
| Other Current Assets | |
| Uncategorized Asset | 2,221.85 |
| Undeposited Funds | 0.00 |
| Total Other Current Assets | \$2,221.85 |
| Total Current Assets | \$49,476.80 |
| Other Assets | |
| Library Video Tape | 0.00 |
| Total Other Assets | \$0.00 |
| TOTAL ASSETS | \$49,476.80 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | |
| Master Card - IRID | -855.00 |
| Total Credit Cards | \$ -855.00 |
| Total Current Liabilities | \$ -855.00 |
| Total Liabilities | \$ -855.00 |
| Equity | |
| Opening Bal Equity | 1,640.00 |
| Retained Earnings | 42,767.45 |
| Net Income | 5,924.35 |
| Total Equity | \$50,331.80 |
| TOTAL LIABILITIES AND EQUITY | \$49,476.80 |

Illinois Registry of Interpreters for the Deaf

PROFIT AND LOSS

July 2018 - June 2019

| | TOTAL |
|--|-------------------|
| Income | |
| 2018 Conference Registration | 50.00 |
| Membership Dues | 975.00 |
| Uncategorized Income | 2.42 |
| Workshop Income | 645.00 |
| CMP Fees | 240.00 |
| Total Workshop Income | 885.00 |
| Workshop Income - Diversity in the Deaf Community | 735.00 |
| Total Income | \$2,647.42 |
| GROSS PROFIT | \$2,647.42 |
| Expenses | |
| 2018 Conference | -70.84 |
| Bank Charge | 5.07 |
| Bank Charges | 49.77 |
| CMP | 800.00 |
| Donations from IRID | 1,656.33 |
| Dues and Subscriptions | 200.00 |
| Fundraising Expense Donations | 30.00 |
| Total Fundraising Expense | 30.00 |
| Membership Membership Miscellaneous | 20.00 |
| Total Membership | 20.00 |
| Operational Expense Board Expenses | 40.23 |
| Board meeting expense - food | 27.68 |
| Board Retreat Expenses | 1,095.59 |
| Total Board Expenses | 1,163.50 |
| Facility Rental | 599.71 |
| Insurance | 837.00 |
| Total Operational Expense | 2,600.21 |
| PayPal Fees | 150.25 |
| Professional Services Accountant Services | 659.99 |
| Total Professional Services | 864.74 |
| Reconciliation Discrepancies | -10,000.00 |
| Sponsorship | 775.00 |
| Uncategorized Expense | 426.34 |
| Workshop Expense | 4,346.15 |
| Total Expenses | \$1,853.02 |
| NET OPERATING INCOME | \$794.40 |



IRID

Illinois Registry of Interpreters for the Deaf

President

Teri Hedding

September 1, 2019

Vice-President

Kathleen Valiska

OFFICIAL 30 DAY NOTICE TO THE MEMBERSHIP OF PROPOSED BYLAWS AMENDMENTS

Treasurer

Karen Janssen

Dear IRID Member,

The attached motions to amend two (2) areas of the current IRID Bylaws will be discussed and voted on at the IRID Annual Membership Meeting being held on Saturday, October 5, 2019 in Peoria, IL.

Secretary

Vacant

The IRID Board discussed and reviewed the recommended changes during its meeting on August 18, 2019. The IRID Board supports both motions as presented.

Please review the attached motions and be prepared to discuss and vote during the meeting on October 5, 2019.

Member-At-Large

Racheal Griffin

Remember, in order to vote you must be a member in good standing of IRID and RID, Inc., with membership in an RID voting category.

Member-At-Large

Hershella Ashford

Looking forward to seeing you on October 5, 2019!

Member-At-Large

Olivia Heitz

Student Rep

Bronson Schlaefer



IRID

Illinois Registry of Interpreters for the Deaf

BYLAWS MOTION # 1

The IRID Board moves to accept the following amendment to the current IRID Bylaws:

ARTICLE V. AMENDMENTS

These bylaws may be altered, amended or repealed by two-thirds (2/3) of the votes cast by voting members. Written notice of such amendments must be given to the membership at least thirty (30) days in advance. Voting may be done by mail, **electronically, or at any regular or subsequent meeting of the membership.**

Change: Add the option to vote electronically on future bylaws amendments.

Rationale: Bylaws amendments are currently restricted to be voted on during annual membership meetings or other membership meetings. Voting electronically would expedite the process and allow vastly more members to vote.



IRID

Illinois Registry of Interpreters for the Deaf

BYLAWS MOTION # 2

The IRID Board moves to accept the following amendments to the current IRID Bylaws. The vote is limited to the changes shown in black/red:

ARTICLE III. - BOARD OF DIRECTORS

SEC. 1: COMPOSITION

The affairs of the IRID shall be governed by the Board of Directors (to be referred to as 'the Board') consisting of the following members:

President, Vice President, Secretary, Treasurer, three (3) Members-at-Large (MAL), a Student Representative, an Illinois Association of the Deaf (IAD) Representative, and (in alternate years) the Immediate Past

President. Each member of the Board, **except the IAD Representative and the Student-Rep-Elect, must be a voting member in good standing of RID, Inc. and IRID. ~~except the IAD Representative, and a resident of the state of Illinois.~~** The Student Rep-Elect shall be a member in good standing in any category of IRID and be currently enrolled in an Interpreter Preparation Program located in Illinois at the time of election. The IAD Representative is appointed by the Illinois Association of the Deaf (IAD). All IRID Board members must be a resident of Illinois.

The Executive Board shall consist of the President, Vice President, Secretary, and Treasurer. All candidates for the Executive Board, shall have been IRID and RID members in good standing for at least two (2) consecutive years prior to candidacy. All candidates for remaining Board positions, with the exception of the IAD Representative and Student Representative, shall have been IRID and RID members in good standing for at least one (1) year. All IRID board members shall have voting privileges on the Board with the exception of the immediate past president **and the Student-Rep-Elect.**

Duties of IRID Board Members

A. The President shall preside at all board and general membership



IRID

Illinois Registry of Interpreters for the Deaf

- meetings of the organization. With the approval of the Board, the President shall establish and dissolve committees whenever necessary to carry out the functions of the organization. The President shall be the official liaison to the RID, Inc. The President shall perform other duties as shall be designated by the Board.
- B. The Vice President shall attend all Board meetings and, in the absence of the President, perform the duties of the President. The Vice President shall be a liaison to the Conference Committee. The Vice President shall also carry out other duties assigned by the Board.
- C. The Secretary shall attend all Board meetings, take and keep minutes of all meetings of the organization. The Secretary shall be responsible for sending notices of all meetings, provide the minutes of each meeting to the newsletter editor, and other duties as delegated.
- D. The Treasurer shall attend all Board meetings, chair the Financial Committee, collect the monies of the organization and make disbursements as directed by the Board. The treasurer shall prepare financial reports for each board meeting and prepare a year-end report. Treasurer reports and IRID financial records shall be subject to a financial review at least every two (2) years. Financial reviews shall be an external audit by a qualified accounting professional. The Treasurer must be bonded. The fee for the Treasurer to be bonded shall be incurred by IRID. The outgoing Treasurer will work with the incoming treasurer to close out the conference. The handover of all financial documents and duties will take place no later than 30 days after the annual general membership meeting and conference.
- E. The Members-at-Large shall attend all board meetings, serve as liaisons to IRID committees and be assigned duties by the Executive Board as deemed necessary.
- F. **The Student Representative shall attend all Board meetings and serve as a liaison between the Board and ITPs in the state of Illinois. The Student**



IRID

Illinois Registry of Interpreters for the Deaf

Representative shall mentor the newly elected Student-Rep-Elect to assume the Student Representative position in their second year. The Student-Rep-Elect shall attend all Board meetings and work in collaboration with the Student Representative.

- G. **The IAD Representative shall function as a liaison between the Illinois RID and the Illinois Association of the Deaf and shall perform such other duties as prescribed by the IRID Board. The IAD Representative position shall be the current IAD President or a permanent IAD designee for the term of the sitting IAD President.**
- H. **The Immediate Past President shall serve as a consultant to the Board. No voting privileges are accorded to the Immediate Past President.**

SEC. 2: TERMS OF OFFICE/ELECTIONS

The President, Vice President, Secretary, and Treasurer are elected by the membership for a term of two (2) years. President and Secretary shall be elected in odd numbered years, and Vice President and Treasurer shall be elected in even numbered years.

Members-at-Large shall be elected for a term of three (3) years. A new Member At Large shall be elected each year.

The Student Representative shall be elected for a term of one ~~(1) year.~~ **two (2) years, serving as Student-Rep-Elect in the first year and Student Representative in the second year. A new Student-Rep-Elect shall be elected each year.**

The term of immediate Past President shall be one (1) year.

Change: Changing the Student Representative total term from one (1) year to two (2) years with the first year being in the role of Student-Rep-Elect and the second year as the Student Representative.

Rationale: A one-year term is not enough time to become acclimated to the organization and work of the Board. Changing the scope of the position will better allow for students to maintain consistency with work-in-progress.