



IRID

Illinois Registry of Interpreters for the Deaf

President

Angela Malcomson

Vice-President

Kathleen Valiska

Treasurer

Karen Janssen

Secretary

Kevin Jackson

Member-At-Large

Cat Abood

Member-At-Large

Hershella Ashford

Member-At-Large

Olivia Heitz

Student Rep

Courtney Cechini

Board Meeting Minutes

Illinois Registry of Interpreters for the Deaf
Saturday, December 7, 2019
10:00am-3:00pm, Chicago, IL

I. Call to Order

Angela Malcomson, President called the meeting to order at 10:08am. Present: Angela Malcomson, Kathleen Valiska, Kevin Jackson, Courtney Cechini, Teri Hedding (past President), Amy Kisner (CMP chair), Lindsay Wydra (Communications chair).

Quorum was not attained. No votes will be taken during the meeting.

II. Approval of Agenda

A. Agenda distributed with additions from board members (attached)

III. Approval of Minutes

- A. Last Board Meeting - August 18, 2019.
Minutes reviewed but not accepted (quorum). Will be approved at next meeting.
- B. October 2019 Membership Meeting – will be approved at next annual Membership meeting

IV. Transitional Recap (historical summary of 2017-2019).

Angela asked previous board members to recap board of directors work over the past couple of years – struggles, accomplishments, etc.

Successes/Accomplishments:

- A. Communication Committee (L. Wydra) – Has worked to develop new IRID logo and standardized branding. Also working on policy/procedures For appropriate use of social media platforms and process for sharing information with members.



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- B. CMP (A. Kisner) – CEU process has been improved and CEU's are posted much more quickly.
- C. Past President (T. Hedding) – Stated that the relationship with the Deaf community has improved over the past couple of years and will be able to work together going forward.
- D. Vice President (K. Valiska) – Reiterated the improvement in the CEU Process and new logo/rebranding. Also feels that the board has been Making good decisions and has helped to improve the relationship with the Deaf community and all are ready to look toward the future and move on.

Struggles:

The general consensus is the primary struggles have been member/volunteer recruitment for board and committees and communication with members and other organizations.

- A. IRID website needs to be improved and board members trained on how work on the back end to keep information up to date and improve visibility and communication.
- B. Need to increase membership numbers by determining how Interpreters benefit by joining IRID and make those benefits apparent.
- C. Past President (T. Hedding) – need to improve process for reviewing and approving sponsorship requests.

V. Old Business

- A. Sponsorship for IL Deaf Latino Association (IDLA) – Has requested sponsorship from IRID. When requested amount verified, President, A. Malcomson will forward to full Board for vote. Must be used for specific workshop only.
- B. Bylaws changes proposed at annual membership meeting – reviewed the bylaws changes that must be submitted to membership requiring two-thirds majority of members for approval. (proposed bylaws changes attached)



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1. Electronic Voting- the board will submit this to membership for approval. This must be sent to membership via mail. We will wait for results the submit the second bylaw change amendment via electronic voting if this one is approved. K.Valiska suggested using post card with return postage to encourage easy voting. T. Hedding also stated that **“Please Vote”** should be written prominently across the card.

Action Step: A. Malcomson and K. Jackson will develop a mailer to be sent to the membership for voting.

2. Student Representative position on Board of Directors – Discussed if the board wanted to submit to membership as is, held or adjusted. K. Valiska explained that the rationale for the amendment is to have more time and experience on the board having the Student Rep elect will provide for a smoother transition when terms end and as motivation to stay involved with IRID. T. Hedding advised that any changes to the wording of the amendment will require at thirty day notice of bylaws change before submitted to membership.

The board will hold the Student Rep bylaw change until the results of electronic voting is determined so that electronic voting can be used for this amendment if the electronic voting change is accepted .

- C. 2019 Fall Conference and Membership Meeting – K. Valiska advised that need to collect payment from IDHHC then will be able to finalize conference numbers regarding budget, etc. and wrap up.

VI. New Business

- A. Treasurer resignation – K. Janssen has resigned her position on BOD as treasurer effective January 31, 2020. A. Malcomson advised that the board can recruit and appoint a replacement. Needs to be done quickly to handle the everyday work of the treasurer. Held discussion regarding bylaws requirements and qualifications needed for position. The board will first try to recruit and appoint replacement. If unsuccessful, will send a call out to membership. K. Janssen is willing to train the new appointee.



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B. Board position responsibilities – A. Malcomson will forward a copy of the RID Affiliate Chapter policy manual to be reviewed by each board member so that they clearly understand responsibilities of their position.

1. A. Malcomson explained the role of the Student Rep to new S.R.

C. Goals for 2020 – broke into small groups to come up with three priority goals for 2020.

1. Workshops through Zoom – Online 1hr monthly with clear pricing benefits for members. Quarterly live workshops. Bring back LMM. K. Valiska will bring workshop ideas to next meeting.

2. Rebranding /IRID website – Find/hire web designer who can design website and train board members to work on the back end to maintain and keep up-to-date.

a. A. Kisner willing to search for designer but requests stated specific needs. Will begin search based on costs for:

- Design
- Design and maintenance
- Training

Once back end issues figured out based on search, then L. Wydra and Communications committee will be involved.

A. Kisner needs to know what the board wants/needs to be included on the site by next board meeting.

Action Step: No later than December 16, 2019, board members will review current website then provide a list of wants on both front and back end from perspective of member's board position.

A. Kisner set up a folder on Google drive to submit requests and sent the link to the board. Once requests are received she will begin investigating.

3. IRID newsletters – IRID and Board of Directors needs to be more visible.

A. Malcomson would like to see newsletters/content in ASL. Short video



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clips via social media:

- Bi-monthly greeting, updates, announcements, etc. from Board
- Interpreter spotlights
- ITP student spotlights
- Deaf person spotlights, Deaf community links, events

Members-at-large, Membership committee, Student Representative can assist Communications with this.

Action Step: L. Wydra (Communications) will bring ideas for newsletter to next board meeting.

Communications will let board members know what they need from Board regarding branding – letterhead, email templates, etc.

4. A. Malcomson will contact current Members-at-large regarding position/committee charges to see which roles/responsibilities they prefer to work on.
5. New IRID logo – K. Valiska suggested introducing the new IRID logo in January 2020 in recognition of 50th anniversary.
6. 2020 Conference – The RID region 3 conference will be hosted by Ohio. K. Valiska has been in contact with NAD to try to coordinate IRID conference and membership meeting being held in conjunction with NAD conference in Chicago in summer 2020. Not yet received final decision from NAD on whether it is possible.

A. Malcomson encouraged board members to become members of NAD and IAD.

VII. Meeting Schedule for 2020 and adjournment

The next IRID Board of Directors meeting will be held Saturday, February 8th from 10:00am-2:00pm. Location TBD

A. Malcomson will email board to coordinate and schedule future meetings with varying days/times/locations for the remainder of 2020.

Meeting adjourned at 2:10pm


3/19/2020

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Transitional Board Meeting
December 7, 2019
10:00 am
Columbia College Chicago
33 E. Ida B. Wells Dr.

Agenda

1. Call to order
2. Introductions
3. Quorum Status
4. Approve agenda
5. Approve minutes from October membership meeting
6. Transitional recap (historical summary of 2017-2019)
7. Old Business
 - a. Bylaws motion from October conference
 - b. ??????????
8. New business
 - a. Treasurer vacancy
 - b. Board position responsibilities
 - c. Goals for 2020
 - d. Position/committee charges
 - e. Communications/Logo
9. Meeting schedule for 2020/adjournment